

**NORTH PENN FAMILY
MEDICAL ASSOCIATES**

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In order to comply with specific rules regarding HIPAA (Health Insurance Portability and Accountability Act of 1996), we ask that our patients review and sign a privacy and security of health information document.

It is the office policy of North Penn Family Medical Associates and staff to not release confidential and/or unauthorized information by home telephone, answering machine, work telephone, voice mail, cell phone and/or pager. Whenever returning telephone calls, and the answering machine picks up, we do not leave a message if the name or telephone number is not on the recorded message to identify the residence. Information will also not be left with an unauthorized person who may answer the telephone.

If you would like to have information released to someone other than yourself, please complete the following:

I authorize North Penn Family Medical Associates and staff to leave medical information pertaining to my care by the following methods and will assume responsibility to notify them whenever this information changes:

Home Telephone	_____ Yes _____ No
Answering Machine	_____ Yes _____ No
Work Telephone	_____ Yes _____ No
Voice Mail	_____ Yes _____ No
Cell Phone and/or Voice Mail	_____ Yes _____ No
Pager	_____ Yes _____ No
Fax Medical Records for Referrals to Another Entity	_____ Yes _____ No

(Continued)

Please list names of authorized people:

Spouse: _____ Yes _____ No

Parent: _____ Yes _____ No

Other Names (please list relationship such as
boyfriend, fiancé, girlfriend, sister, etc.) _____ Yes _____ No

Patient/Guardian Signature: _____

Print Name: _____

Date: _____